



ESPL HRMS ADVANTAGE

Our end-to-end robust applications for each process in the employee lifecycle are designed to ensure that you hire the right talent for the job and offer the best employee experience. Leverage our solutions to deliver measurable ROI.

FUNCTIONAL AREA
JOINING & RELEASE OF EMPLOYEES
EMPLOYEE REGISTRATION
PROFILE MANAGEMENT
BIO METRIC ATTENDANCE INTEGRATION
LEAVE MANAGMENT
TIME SHEET
ATTENDANCE MANAGMENT
APPROVAL WORKFLOW
SALARY PROCESSING & EXTRA PAYMENTS
TASK MANAGEMENT
REPORTING
ACCESS CONTROL
DATA MIGRATION FROM CURRENT DATABASE
PROVISION FOR FUTURE INTEGRATION WITH MOBILE APP

An able workforce is an asset. Managing human resources well and retaining them, is therefore crucial in order to meet your business goals and objectives. While an automated and technologically sound solution greatly supports you in this endeavor, it brings with it challenges of maintenance costs and integration with other software and systems.

The solution:

- Increases the operational efficiency and productivity of your HR department.
- Reduces HR administrative costs.
- Increases employee engagement and satisfaction.
- Ensures seamless flow of information between employees, supervisors, managers and administrators
- Improves leadership development and succession.
- Enhances data integrity within the enterprise.
- Enables you to meet compliance and audit.



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HR MANAGEMENT SOLUTIONS
Light weight, Cloud enabled, cost effective solution for entire HRMS life cycle (including Employee's document management)



A HRMS will assist in enabling an enterprise to meet their strategic goals.

A PRODUCT DEVELOPED AND MAINTAINED BY ESPL WITH NO HIDDEN LICENSE COST

ITIL, ISO 9001, ISO 27001 and ISO 2000:1

ESAS is a unique model of deployment

Conceptualized by ESPL

JOINING & RELEASE OF EMPLOYEES

- Provision for online fill up of joining details.
- Provision for uploading of required documents.
- Provision for online orientation through videos/FAQs.
- Provision for final verification of compliance on orientation.
- Joining Checklist for HR & confirmation.
- Automated Release Checklist.
- Provision for Admin & Accounts Full & Final settlement.
- Generation of Experience & Release Letter from the system.

EMPLOYEE REGISTRATION

The functionalities allow employees to enter and update their personal information such as Name, Contact details etc. in a centralized database. This includes

- user login credential
- personal information including name, contact details
- job information
- profile picture
- salary information
- roles & permission
- uploading of statutory documents
- download option for Salary Certificates etc.

REPORTS

- Department wise & location wise manpower reports
- Salary & Payout report month wise, Department wise & manpower wise
- Various employee attendance reports
- Various employees leave reports
- Various employees timesheet reports
- Employees over-time report

SALARY PROCESSING & EXTRA PAYMENTS

- Payslip generation – individual & Bulk
- Automated mailing of payslip
- Paid list – month wise & department wise
- Extra Payment for the month to capture (other than salary)
- Bank Deposit report for Salary to be generated/ for reference use.
- PF /ESIC Reports to be generated for all employees

TASK MANAGEMENT

Provision for creation of tasks and assignment to any individual employee or to multiple employees.

ACCESS CONTROL

This section helps to ensure that only authorized users are able to access sensitive employee data and the users are only able to perform actions that are consistent with their roles & responsibilities.



LEAVE MANAGEMENT

Employee will be able to view the current Leave status, Leave balance, Applied for, Approved & Unapproved leaves and track the status to their leave requests. Approver should be able to Approve or Reject leave request.

TIME SHEET

Provision for capturing time utilization data for each individual. This includes Capturing time utilization data as per company's activity code, Capturing time spent against assigned tasks, Analysis on time spent by an employee & Overall summary report by employee, by time duration, by activity.

ATTENDANCE MANAGEMENT

This system is integrated with the existing biometric system. It records & tracks the attendance for employees and generates attendance report.



HRMSU

WE'VE WORKED WITH A DIVERSE CUSTOMER BASE. HOW CAN WE HELP YOU?

Please connect us at sales@eduplex.in with your necessary queries and we will get back to you with our solutions.